



The following information is required in order to submit an abstract:

ABSTRACT SUBMITTER AND/OR SPEAKER CONTACT INFORMATION

Provide your first and last name, email, phone number, company name, mailing address, city, state, zip code, country, and credentials.

ABSTRACT/PROGRAM/SESSION INFORMATION

Title

The title of your program, session, or abstract must be formatted by capitalizing the first letter of each major word.

Abbreviated Title

Provide an abbreviated version of your title if it is more than six (6) words. For example "What You and Your Clients Need to Know About Zoonotic Diseases" was shortened to "Zoonotic Diseases." If your title is less than six (6) words, then you can use the same title.

Presentation Format

Select a presentation format in which your proposed program will be delivered. Formats include:

1. **Lecture** (25 or 50 mins) - A single CE Session under one topic or theme. Limited to 25 or 50 mins.
2. **Panel or Debate** - A group of panelists discussing or presenting differing perspectives in front of an audience.
3. **TED Talks, Ignite, Practice Tips** (under 25 mins) - Short presentation providing a brief overview of a clinically or professionally actionable process, skill, or treatment that can be implemented clinically or professionally. Limited to under 25 minutes.
4. **Multi-Hour Series** - A series of separate CE Sessions under one common topic or theme. If you have a different session title, description, and learning objectives for each topic hour, you should submit each of them separate individual lectures.
5. **Interactive Labs/Workshops** - A multi-hour learning experience that provides small group interaction and top-tier instructors. Limits to class size, typically includes additional supplies/equipment, and requires advanced registration for an additional fee.
6. **AVMA Poster** - A presentation of research by an individual or research team with an academic or professional focus. Posters may include drawings, photographs, charts, graphs, and textual data.

7. Other

NOTE: If you select Multi-Hour Series, you will be asked for the individual session and speaker names. If you select Interactive Labs/Workshops, you will be asked if there are any additional supplies required for your session and tentative program outline listing procedures and supplies.

Session Length

Indicate the length of your CE session.

Description

Highlight the topics to be discussed and/or the procedures to be described. Explain why the attendee should attend your program. Limit the description to 300 words or less. AVMA Poster Presenters: Use this space for your poster abstract. Note: AVMA uses these descriptions in marketing materials and may revise accordingly.



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Track, Curriculum, or Topic Area

Select the most appropriate track or topic area for the abstract. You will also have the option of identifying a sub-track for your abstract. Please note that the AVMA Convention Education Program Committee (CEPC) has the authority to recategorize an abstract.

Program Tag(s)

Provide at least one and no more than five tags, associated with your submission. These will be used to help group sessions and supply information to conference participants. Submitters can choose any tags that you wish but may find that the inclusion of some from the list below will make it more likely to attract a relevant audience.

Learning Objectives

Minimum of two and maximum of five learning objectives are required and should include the concepts, activities, or procedures the attendee will take with them after attending. Limit each objective to 150 characters or less.

Dates and Times You Are Not Available

Check all dates and times that speakers are NOT available. These will be taken into consideration when developing the schedule but not guaranteed.

Audience

Select the intended audience of your session. Options include: veterinarians, veterinary technicians, practice staff, and students.

ADD SPEAKERS

At the review portion of your abstract submission, you will need to click on **Add an Additional Speaker** to add speaker(s) to your submission. Provide the first and last name, email, phone number, company name, mailing address, city, state, zip code, country, and credentials for each speaker and co-speaker.

ABSTRACT REVIEW AND SUBMISSION

After you have completed all required information, review every component of the abstract prior to submitting. To save your submission and review or edit later, click on the **Save and Edit Later** button. This will save a draft of your abstract that you can review or edit at a later time. You will be able to access your drafted abstract through the Abstract Service Center until **September 28, 2018**.

To submit your abstract as a final submission, click the **Submit** button. You will NOT be able to edit your information after you click Submit.